



**BARNZ**

Board of Airline Representatives New Zealand (Inc)

## **ROAD TRANSPORT OPERATORS NEW REQUIREMENTS FOR DELIVERY OF INTERNATIONAL AIR CARGO TO AIRPORTS**

As from 9 April the road transport of international export air cargo to the cargo terminal operators (CTOs) at the airports must be:

- (a) In tamper evident packages; or
- (b) In a secured truck; or
- (c) With an authorised driver who has received security clearance and has been trained in the security requirements.

The full air cargo security requirements are contained in Civil Aviation Rule 109 which is available on the CAA website <http://www.caa.govt.nz> or by free phone 0800 438 785.

Road transport operators who move international export air cargo to the airports are strongly advised to contact the forwarders who they provide services for, to establish whether the forwarder will be applying to become a Regulated Air Cargo Agent (RACA) and whether they will be using tamper evident seals on all packaging **OR** will be expecting road transport to be undertaken in fully secured vehicles **OR** are expecting your company to be providing authorised and trained drivers.

If the forwarders who use your services are expecting you to have authorised drivers you should act **NOW** because authorisation (security clearance) will take about 4 to 6 weeks and security training is also required. **To be ready for 9 April you must act NOW.**

The steps to take are:

1. Contact CAA – email address [security@caa.govt.nz](mailto:security@caa.govt.nz) to obtain a client number for your company the email must contain the following information:
  - Full Name of Road Transport Operator/Company
  - Physical address of company offices and contact phone number(s) and email address
  - Postal address
  - Contact person within the organisation, their position in the organisation and contact phone number(s) and email address

Customs Brokers and Freight Forwarders Federation of NZ Inc.  
Unit R 162 Mokoia Road  
PO Box 34-149 North Shore City 0746  
Phone: 09 419 0042

Board of Airline Representatives New Zealand Inc.  
Level 9 Diplomat Tower, 120 Albert Street  
PO Box 100  
Phone: 09 438 785



- A brief statement as to why the organisation requires the ability to have its driver personnel background checked e.g. provides freight transportation services and has a contractual relationship with a Regulated Air Cargo Agent (RACA) or an intending RACA. The names of the RACAs or intending RACAs for whom contracted service are carried out will need to be supplied to ensure a CAA client number can be issued
  - An approximation of the number of background checks that will be required
  - Once the required information is received and assessed CAA will supply the organisation with a Client number by email to the contact email address provided. This will allow your company to then commence the background check processes with Aviation Security Services (Avsec)
3. Complete application forms for named drivers. Application forms can be obtained from the Aviation Security Service at [www.avsec.govt.nz](http://www.avsec.govt.nz)
  4. Submit the application forms to the Aviation Security Service at Christchurch as per details on the application form.
  5. When you have been advised by the Aviation Security Service that the driver has been security cleared proceed with driver training which is available from CBAFF

More detailed road transport guidelines are available from CBAFF or from BARNZ.

For further information contact Rosemarie Dawson, Executive Director, Customs Brokers and Freight Forwarders Federation (CBAFF) – email [rosemarie@cbaff.org.nz](mailto:rosemarie@cbaff.org.nz) or Stewart Milne for Board of Airline Representatives NZ (BARNZ) – email [stewart.milne@xtra.co.nz](mailto:stewart.milne@xtra.co.nz).

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